

Instructions for range officer

Opening the range

Normal timings are 0800 Wednesday and Saturday and 1300 on Sundays.

Keys- Inside the gate near the flag pole is a steel box with a combination lock (will text the combination to you). The keys are inside. When you lock it close the padlock and move the numbers.



The main gate is opened by the square key that fits the padlock on the Cloncurry side of the gate.



Leave the gate unlocked and use the chain to keep it closed.

Front gate flag- The flag must be displayed when the range is open for use. The flag is kept in the box near the flagpole (small key) and the flagpole is unlocked with the same key. The flagpole is weighted so will not drop down without assistance.



Firing point flag. This flag is located at the rear of the carparking area. Again this needs to be displayed when the range is open for use.



Rear Range Flag- this is located at the rear left of the range just follow the road that runs up the left of the range (pays to park at about 200m and walk in as road is rubbish)



Target Shed

The two sheds are opened by the triangular key. If you do not have one this key can be found in the lock box (combination 4001). The locks are located in the tubular steel covers and can be a bit tricky to open.

The shed on the Left side (as you are facing them) has general items and some targets, the shed on the right has paper targets and general bits and pieces.



Paperwork.

Every person attending the range needs to sign the attendance register. There is normally an attendance sheet for A/B and H however we are moving to one sheet for both.

Unlicensed shooters must sign the form 33a, this form is a statement by them that they are not an excluded person. **It is important that you ensure the register and form 33a are signed as they can be checked by police if required.**

The paperwork is all located in the aluminium box on the table.



Target Fees

The target fees are \$5 per shooter, the money tin is in the aluminium box where the paperwork is, there are normally pens in there as well.



Closing up

Basically, do the opposite to opening up. All flags are to be taken down and sheds locked.

Safety for range officers.

As the range officer you are in charge of the shoot and the range and as such are responsible for the safe conduct of the shoot.

Left and right of arc.

The left hand side of the rear mound is the extreme left of arc and the right side of the rear mound is the extreme right of arc. It is important to ensure that shooters are firing within the arcs of fire, if they are shooting within their lanes this is not a problem. It only becomes an issue if they try to engage a target out of their lane.



Steel targets

The steel targets at the 25m mound on the right side of the range are only to be engaged by **pistols or .22 rifles**. At no time are people to move the larger steel targets closer.



Range open and range closed.

You can open the range for shooting only once you are certain there is no one forward for the firing line.

To close the range (to check targets) give everyone a few minutes notice then cease shooting. Shooters are to be given the following warning before anyone moves forward.

The range is closed no handling of firearms or ammunition

Cease Fire.

Should you need to cease firing due to animals on the range or another safety breach the command **Stop-Stop-Stop** or **Cease Fire** should be given in a loud clear voice. Shooters are to stop what they are doing and await further commands (either unload or continue firing).

After use reporting.

As this is a military range we must inform defence on how many rounds were fired (best guess) and how many people used the range (just count the numbers in the range register).

On web site (www.ssaamtisa.com) under the Range Booking tab is an After Use Report, complete this and submit.